



# *Zamora Elementary*

## School Site Council (SSC) Minutes

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| <b>Meeting Date:</b><br>Thursday, October 4, 2018 | <b>Meeting Location:</b><br>Old Band Room |
| <b>Starting Time:</b><br>3:30                     | <b>Ending Time:</b><br>4:30               |

**Participants:** Elected SSC Council Members. All staff, parents and members of the public invited.

| Item/Time Limit                                     | Actions Requested      | Person Responsible | Comments/Parent Advice  |
|---|------------------------|--------------------|---|
| <b>1. Call to Order (1 minute)</b>                  | <b>None</b>            | <b>Chair</b>       | <b>Meeting called to order at 3:32</b>                                    |
| <b>2. Roll Call (1 minute)</b>                      | <b>None</b>            | <b>Secretary</b>   | <b>Missing:<br/>Belinda Jimenez<br/>PJ Gordon<br/>Jolie Hagopian</b>      |
| <b>3. Additions/Changes to Agenda ( 2 min.)</b>     |                        | <b>Chair</b>       | <b>Add meeting dates for the remainder of the year</b>                    |
| <b>4. Reading and Approval of Minutes ( 2 min.)</b> |                        | <b>Secretary</b>   | <b>Approved:<br/>1<sup>st</sup> – Mentink<br/>2<sup>nd</sup> – Miller</b> |
| <b>5. Reports of Officers/Committees ( 1 min.)</b>  |                        | <b>Chair</b>       | <b>none</b>   |
| <b>6. Public Comment ( _min.)</b>                   | <b>*Not Applicable</b> | <b>Chair</b>       | <b>none</b>   |

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

|  |  |                  |   |
|--|--|------------------|---|
| <b>7. Unfinished Business ( 5 min.)</b><br><ul style="list-style-type: none"> <li>• Review of approved SPSA</li> </ul> |  | <b>Principal</b> | <b>Proposed cuts to support addition of yard supervisor cost to school site: discretionary \$1,132.56<br/>Sup/con \$4,530.24</b><br><br><b>To cut from discretionary:<br/>1.11 – 500<br/>3.5 – 500<br/>4.3 - 132.56</b> |
|--|--|------------------|---|

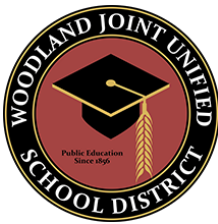
|   |  |                               |   |
|---|--|-------------------------------|---|
|   |  |                               | <p><b>To cut from sup/con:</b><br/> <b>1.3 – 1,000</b><br/> <b>3.3 – 1000</b><br/> <b>4.2 – 1000</b><br/> <b>5.1 – 1000</b><br/> <b>5.3 – 530.24</b></p> <p><b>Adjustments approved:</b><br/> <b>1<sup>st</sup> – Herrera</b><br/> <b>2<sup>nd</sup> – Miller</b></p>   |
| <p><b>8. New Business ( 30 min.)</b></p> <ul style="list-style-type: none"> <li>• <b>Update of Parent Member Elections</b></li> <li>• <b>Elect SSC positions</b></li> <li>• <b>Review Parent Involvement Policy and Compact</b></li> <li>• <b>Update on SBAC data</b></li> <li>• <b>Update on SPSA (expenditures and funding)</b></li> <li>• <b>Review and Approve Safety Plan</b></li> </ul> |  | <p><b>Chair/Principal</b></p> | <p><b>New members to the group:</b><br/> <b>Molly, Stephanie, Dina, and Jenny</b></p> <p><b>Election of SSC Positions:</b></p> <p><b>Molly Gamboni - Chair</b><br/> <b>Dina McWashington – Secretary</b></p> <p><b>Review of current parent compact - this will be updated in March of the school year to be formatted like our template</b></p> <p><b>SBAC data review:</b><br/> <b>Initial school year assessments have been given – no data points for review as of yet</b></p> <p><b>Update SPSA: mentioned in old business</b></p> <p><b>Review of Safety Plan:</b><br/> <b>Review of part 2 and 3 of safety plan</b><br/> <b>Additions to be made to part 2 :</b><br/> <b>Rotary reading program</b><br/> <b>Kinder pals</b><br/> <b>Room 20 option for 4-6</b></p> <p><b>Discussion of ways to improve culture and climate:</b><br/> <b>Week of spiritual celebrations</b><br/> <b>Cultural studies week</b><br/> <b>Incorporate this in an afterschool Engagement survey with students</b></p> <p><b>Signed off on Zamora Safety Plan</b></p> |

|                                  |  |              |                                  |
|----------------------------------|--|--------------|----------------------------------|
|                                  |  |              |                                  |
| <b>9. Adjournment<br/>(1min)</b> |  | <b>Chair</b> | <b>Meeting adjourned at 5:07</b> |

**Prepared By:** \_\_\_\_\_ **Felicia Wilson** \_\_\_\_\_  
(signature)

**Date:** \_\_\_\_\_

**Attach sign-in sheet**



**Zamora School Site Council (SSC)**

**Legal Mandates and Recommendations**

**Date Accomplished:**

|                       |  |
|-----------------------|--|
| <b>Sept. 21, 2018</b> | <b>Selection/Election of SSC Council-Mandate</b>               |
| <b>Sept. 25, 2018</b> | <b>Professional Development and Training for SSC-Roles and</b> |

|                     |   |
|---------------------|---|
|                     | <b>Responsibilities-Mandate</b>   |
|                     | <b>Development of SSC Bylaws-Recommended</b>  |
| <b>Oct. 4, 2018</b> | <b>Develop Meeting Calendar for 2013-13-Mandate</b>   |
| <b>Oct. 4, 2018</b> | <b>Review Student Achievement Data-Mandate</b>  |
|                     | <b>Monitor the Implementation of the Single Plan for Student Achievement-Mandate</b>  |
| <b>Oct. 4, 2018</b> | <b>Coordinate with the Safety Committee regarding the Safe School Plan-Recommended</b>  |
| <b>Oct. 4, 2018</b> | <b>Annually review and revise the plan and proposed expenditure of funds-Mandate</b>  |
|                     | <b>Evaluate the effectiveness of the Single Plan for Student Achievement-Mandate</b>  |
|                     | <b>For Sites who have ELAC -Coordinate with ELAC to review programs for English learners-Mandate</b>  |
|                     | <b>For newly identified PI year 1 schools only: Revision of the Single Plan for Student Achievement and reallocation of funds-Mandate</b>                             |
|                     | <b>Title I Target Assistance Schools Only- Review procedures for identifying students for Title I-Mandate</b>   |
|                     | <b>Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement-Mandate</b> |
|                     | <b>Develop Single Plan for Student Achievement-Mandate</b>  |